

**The Charles Close Society**  
for the Study of Ordnance Survey Maps  
Registered Charity Number 327618

**Gift Aid Declaration**

**Details of Donor**

Title.....Forenames.....Surname.....

Address.....

.....

.....

.....Post Code.....

**Declaration**

I am a UK taxpayer and I understand that if I pay less Income Tax and/or Capital Gains Tax than the amount of Gift Aid claimed on all my donations in that tax year it is my responsibility to pay any difference.

I wish the Charles Close Society to treat all membership subscriptions and donations I make from the date of this declaration, until I notify you otherwise, as Gift Aid donations.

I will notify The Charles Close Society if I:

- want to change or cancel this declaration
- change my name of address
- no longer pay sufficient tax on your income / capital gains

If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift-Aid donations on your Self-Assessment tax return or ask HM Revenue and Customs to adjust your tax code.

Signed.....Date.....

**Notes**

- 1) I confirm I have paid or will pay an amount of income tax and/or capital gains tax for the current tax year (6 April to 5 April) that is at least equal to the amount of tax that all the Charities and Community Amateur Sports Clubs (CASCs) that I donate to will reclaim on my gifts for the current tax year. I understand the charity will claim 25p of tax on every £1 that I give.
- 2) If in the future your circumstances change and you no longer pay tax on your income equal to the tax that the Charity reclaims, you can cancel your declaration. (see note 1)
- 3) If you pay tax at the higher rate you can claim future tax relief in your Self-Assessment tax return.
- 4) If you are unsure whether your subscriptions/donations qualify for Gift Aid tax relief, please contact the Honorary Treasurer or ask your local tax office for leaflet IR 65. (Giving to charity by individuals)

Please send with membership application form (if applicable) to:  
Stephen Braim (CCS), Newlyn, The Purlieu, Malvern Worcs WR14 4DJ

For office use only; membership number.....